

## **Minister of Visitation and Pastoral Care**

### **The Background**

As the congregation continues to age as evidenced by the growing numbers of individuals on our “Sick and Shut-In” lists, the church has a sacred responsibility to minister to those who are infirmed and incapacitated. We seek to find consistent ways to minister to individuals who have particular needs that emerge at different stages in life. We have been blessed by the faithfulness of so many members, and many of those who have blessed the church have been unable to participate in the on-going life of Plymouth due to age, sickness and incapacitation.

The Minister of Visitation and Pastoral Care shall spend his/her time engaged with those who are sick and shut-in, as well as the other kinds of pastoral issues that emerge at different stages of life. The primary task is to tend to those in hospitals and nursing homes, as well as those who are house bound, with an eye towards developing programs and ministries that will address pastoral issues that emerge at different stages in life (such as grief workshops; the ending of relationships; and other stages of transition and emotional challenge). The position will focus on one-on-one visitation as well as the development of pastoral workshops and support groups that will assist people in dealing with the transitions of life.

### **Position Description**

The Minister shall serve under the supervision of the Senior Minister and in cooperation with the Diaconate.

S/he shall be in touch with every member of the congregation in person, by phone and other means of appropriate communications.

S/he shall be in touch with each person on the “Sick and Shut-In” lists, keeping the lists updated and alerting the Senior Minister and Diaconate of pastoral issues individually and those that may be emerging within the congregation.

S/he shall develop programs and ministries that will help to address issues of aging or challenges at different stages in life (such as grief workshops; the ending of relationships; and/or other stages of transition and emotional challenges) within the congregation and the larger community.

### **Qualifications**

The Minister shall be ordained or on the ordination track in a recognized communion that is theologically congruent with Plymouth Congregational United Church of Christ and The United Church of Christ.

S/he shall be a graduate or graduating from an accredited Seminary or Divinity School.

S/he shall have a warm personality and an ability to listen and make sound judgments.

S/he shall have the ability to engage and inspire the congregation and lead the congregation in embracing spiritual disciplines, and shall demonstrate spiritual maturity and continuing growth in areas of spirituality.

S/he shall have a collegial style, operate as a team player, and be able to follow directions and follow through in the implementation of his or her duties.

S/he shall have a healthy spiritual life, and be willing to share personal spiritual insight with the congregation, while maintaining confidentiality.

### **Duties, Tasks, Responsibilities and Expectations**

The Minister shall connect at least once a year with every member of the congregation through varied communication methods (by telephone, in person, and through other appropriate communication methods).

S/he shall consistently visit the "Sick and Shut-In" members and keep the Diaconate and Senior Minister updated and alerted to any urgent need.

S/he shall develop programs, workshops and retreats that are beneficial to the membership.

S/he shall preach when scheduled.

The position shall be part-time (at least 25 hours per week).

The position shall be without benefits.

There shall be 14 vacation days annually.

The position shall be reviewed on a quarterly basis.

The Minister shall serve at the discretion of the Senior Minister.

The remuneration shall be \$20,000 annually.